

**San Diego County Orchid Society**  
**Minutes of the Board of Directors Regular Meeting**  
**February 1, 2018**

**Summary**

**Attendees:**

Kay Klausing, Debby Halliday, John Oswalt, Tom Ketelaar, Myra DeTate, Bob Clark, Carol Kerr, Scott LaBouff. Pedro Sanchez was not present. – Absent

The meeting was held at Balboa Park - Casa Del Prado Building, Room 104. The call to order came at 7:08 P.M. by John Oswalt, Second Vice-President. Upon arrival, Kay Klausing presided over the meeting.

**First item of business:**

Board members welcomed John Oswalt to the Board position of Second Vice-President and thanked him for taking the initiative of stepping forward and offering the Society his service, skills, and talents.

**Secretary's Report:** - Tom Ketelaar

January 2018 Board meeting minutes had been approved via email.

**Treasurer's Report:** - Myra DeTate

1. Myra presented the January "Sales Income Reconciliation" data collected by the "Square. Inc." merchant services system. There were a few questions after review of the data. For the 2018 Winter Show, emails were sent to Square users on file. The emails generated eight buying units.
2. The January financials were not completed for the Board meeting due to calendar action and awaiting the issuance of the bank statement. Myra will provide January financials to Board members via email once she has all the tabulations completed.
3. Myra has issued all the required "1099-MISC" forms reporting 2017 revenue generated by orchid and orchid related sales at SDCOS sponsored events to those qualifying for the 1099 forms.
4. The merchandise available for sale at the Society's shows has now been depleted. Some ideas of possible merchandise items to be purchased were bags, goblets, aprons, garden tools, orchid pottery, and orchid supplies. Research has begun by Carol Kerr and Myra DeTate for replenishment items. Carol and Myra will present the need for more merchandise purchases and ideas at the 2018 Spring Show Committee meeting to take place on Saturday, February 3<sup>rd</sup>.

**First Vice-President Items:** - Debby Halliday

1. Debby brought to the Board's attention that one of the show vendors, "Orchid International", lost most of its business items during the December 2017 "Lilac Fire" in the Bonsall-Pala Mesa area near Interstate 15 and State Highway 76. Among the items destroyed were the scan-bar tags they place on

their merchandise for sale at our shows. Bob Clark made the motion to provide them from the Society, reprinted scan-bar tags at no charge. The motion was seconded, voted on, and approved.

2. Debby will provide in the March newsletter information and details regarding the March main speaker, Tom Mirenda.

**Second Vice-President Items:** - John Oswalt

1. John will pursue having the "Doctor-is-in" announcement again appear in the newsletter, research the creation of the link on the website, and will seek the advice of both Jack Schaefer and David Eveleth to make certain all is in order. He will also be making announcements at General meetings that this service is available. Under consideration is a manner of reporting the results of the Doctor's findings to membership allowing others to learn from the prognosis of other's plants and to reinforce the service being available to membership of aiding an "ill" orchid patient to better and continued health.

2. John has received many suggestions for possible Culture Class presenters, he will continue with organizing Beginner's potting classes, and may be developing a survey of members to learn what type of topics they would like to see presented.

3. At the February General meeting, John will present a short plea for volunteers, describe some of the volunteer positions available, and explain the need for all Society members to actively participate. Members have found new friendships, improved existing and created new skills, enjoyed humor and camaraderie, become busy enough to get their minds off personal problems, and received a sense of value by offering their time, labor, skills and talents. Volunteer sign-up sheets for the 2018 Spring Show would be created and passed through the audience to see if more members could be coaxed to volunteer. If the effort proves successful, it would be used more frequently.

**Discussion points:**

1. Kay is nearly finished with the committee appointments and will let the Board know when all slots are filled so the Board may review the positions and proceed to approval of the placements. Once that is completed Bob Clark will be able to format and proceed with printing of the Membership Roster and all of its other items including the recently updated By-Laws.

2. Work on installation of the software for the presentation computer is still in progress.

3. Items remaining in the 'working' stage include purchase of the B & W printer, electronic newsletter, and membership survey.

4. Kay will approach some of the longer-term members of the Society to obtain their memories of Harry Tolen who recently passed. While in the San Diego area, Harry was the owner of "Chula Orchids" in Chula Vista which incorporated as a California corporation in 1963. The business offered for sale items such as wholesale plants, supplies, potting materials, and gardening supplies just to name a few. Harry and the business later moved to Waterloo, Oregon. Board members were

reminded of the "In Memoria" page on the website. Once Kay gathers pertinent data about Harry Tolen, Kay will place an article in the newsletter.

5. Kay will be contacting Ben Machado and others to inquire about the status of "Rex Foster Orchids" in Lemon Grove. Some Winter Show visitors inquired about the group since they had left multiple phone messages but had not received any return calls from the business.

6. The hours for the extension of the Summer and Fall shows in the park were adjusted and verified in order to have the information correct on future marketing materials.

**Directors at Large Items:** - Bob Clark, Carol Kerr, and Pedro Sanchez

1. Carol Kerr had attended a Balboa Park presentation relating to security issues in the park, activities park visitors and various societies and organization members should be aware of in staying alert and being cognizant of the nearest exit locations, staking out a room and exits upon initial entry, being aware of surroundings, being observant/vigilant, reporting issues, and other practices. She obtained an illustrated poster and other brochures available for information and reading. They are available in PDF format upon request. Carol will make a short presentation to the audience at the February General meeting and place the poster on one of the storage closet doors in Room 101 for SDCOS and other users of Room 101 to review.

2. Carol will also remind the February audience membership that anyone attending a Society meeting feeling the need for escort to their vehicles after the meeting should speak up and make the request to any Board member. Kay will list the announcement on the General meeting agenda as a continuous agenda item.

**Past-President Items:** - Scott LaBouff

1. Scott will be developing a short visual relating to the recent bus excursion to The Huntington at the end of January 2018 for the February General meeting. The presentation will be informative, have pictures of participants, activities, and reinforce to the membership the rewards, satisfaction, and giving to others from volunteering time, skills, and talents.

**Scheduled Date for the next Board Meeting:**

Thursday, March 1 2018, at 7:00 P.M. – Balboa Park - Casa Del Prado building, Room 104. There being no further business, Kay Klausing adjourned the meeting.

**Meeting Adjournment:** 9:02 P.M.

Respectfully submitted,

Tom Ketelaar  
Secretary