

**San Diego County Orchid Society**  
**Minutes of the Board of Directors Regular Meeting**  
**June 7, 2018**

**Summary**

**Attendees:**

Kay Klausing, John Oswalt, Tom Ketelaar, Myra DeTate, Carol Kerr, Bob Clark, Scott LaBouff. Debby Halliday was excused absent. Pedro Sanchez was absent. SDCOS members in attendance were Dave Hoffmaster and Carey McCoy.

The meeting was held at Balboa Park - Casa Del Prado Building, Room 104. The call to order came at 7:12 P.M. by Kay Klausing, President.

**First item of business:** Discussion focused on the planning for the July Show in the Park which this year will extend into the courtyard area adjacent to Room 101 in order to accommodate more vendors in Room 101. For the July show the closing hour on Saturday, July 28, will be 6:00 P.M. to take advantage of the additional light and higher number of park visitors. Dave Hoffmaster, lead for the July show, reviewed courtyard possibilities for the physical lay-out. Between this meeting and the July Board meeting, Dave will be working up plans and confirming vendors wishing to attend the July show. Dave and the Board will continue to discuss the July show at the July Board meeting.

**Secretary's Report:** - Tom Ketelaar

May 2018 Board meeting minutes had been approved via email.

**Treasurer's Report:** - Myra DeTate

1. Myra presented the final and current data for donated orchids. There was some discussion relating to Society and Conservation donations. Rounding up other previously donated orchids that may be residing at members' locations will be reviewed and collected in order to sell at the July show.

**President's items:**

1. Kay confirmed with Scott LaBouff that Scott will conduct the installation of the 2018-2019 San Diego County Orchid Society Board and other members at the July General meeting.
2. David Vandenbroek is the new Newsletter editor picking up the tasks and continuing the fine work David Eveleth provided the Society during his term as editor.
3. Dan Forbes has stepped up and will be assisting with the social media activities of the Society.
4. Kay will be contacting members without email service to explain to them the need for an electronic newsletter and the methods to be used in providing a few printed newsletters.

**First Vice-President Items:** - Debby Halliday

Debby was not present at this Board meeting but is planning a 'potting workshop' for some time in July. The July main speaker will be Tim Culbertson; Debby will provide more details in the July newsletter.

**Second Vice-President Items:** - John Oswalt

1. John is planning a panel on orchid culture for the July General meeting and will provide more information in the July newsletter.
2. With the review, assistance, testing and analyzing of the Room 101 speaker system conducted by Bob Clark and David Brown, it is the consensus of the Board the system should provide the service needed by the Society for now. The system worked well for the June General meeting and the adjustments and settings done properly did not create any feedback. David Brown tweaked the volume to compensate for the speaker's quiet voice, however, this tweaking did not take place until late in the speaker's presentation but once done there was noted change in the volume of the speaker's voice and the audience did not need to strain to listen.

John Oswalt has now been schooled in setting the proper dials, volume levels, balance, microphone systems for the General meetings. He volunteered to create a laminated instruction card to be available in the speaker system closet for others to make use of and set a consistent PA system for the meetings. It is hoped that the screeching feed-back problems have been now resolved. Time will tell the truth!

**Directors at Large Items:** - Bob Clark, Carol Kerr, and Pedro Sanchez

1. Carol Kerr and Scott LaBouff will continue social media issues for the July and other upcoming shows. Carol Kerr and Kay will be connecting with Jack Schaefer regarding the progress on the newly designed website now under development.

**Past-President Items:** - Scott LaBouff

Scott presented a favorable report for the recent activities for "Fiesta Botanica" which had taken place in Balboa Park along The Prado on Saturday, May 26<sup>th</sup>, 2018 between 10:00 A.M. and 3:00 P.M.

**Meetings attendance:**

Carey McCoy reported an increase in General meeting attendance which requires more food supplies for all attendees. The increase in required food expenses will be worked up by Carey so the new amounts may be factored into the new budget planning.

**Scheduled Date for the next Board Meeting:**

Thursday, July 5 2018, at 7:00 P.M. – Balboa Park - Casa Del Prado building, Room 104. There being no further business, Kay Klausing, president, adjourned the meeting.

**Meeting Adjournment:** 8:27 P.M.

Respectfully submitted,

Tom Ketelaar  
Secretary